



**Notice of meeting of a public meeting of the  
Audit & Governance Committee**

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| <b>To:</b>    | Councillors Cunningham-Cross (Chair), Barnes, Brooks (Vice-Chair), Burton, Cuthbertson, Steward and Watson |
| <b>Date:</b>  | Tuesday, 19 March 2013   |
| <b>Time:</b>  | 5.00 pm  |
| <b>Venue:</b> | The Guildhall, York  |

**AGENDA**

**1. Declarations of Interest**

At this point, Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on this agenda.

**2. Minutes (Pages 3 - 10)**

To approve and sign the minutes of the meeting of the Audit and Governance Committee held on 13 February 2013.

**3. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the committee's remit can do so. The deadline for registering is **5.00pm on Monday 18 March 2013**.

**4. Audit and Governance Committee Forward Plan to December 2013** (Pages 11 - 16)

This paper presents the future plan of reports expected to be presented to the committee during the forthcoming year to December 2013.

**5. Annual Report of the Audit and Governance Committee** (Pages 17 - 28)

This report seeks Members' views on the draft annual report of the Audit and Governance Committee for the period ended 28 February 2013, prior to its submission to Full Council.

**6. Verbal Update on Governance Issues**

Members are asked to consider ways in which the Committee can ensure that governance issues are given appropriate attention and are incorporated into the Committee's work plan.

**7. Audit and Governance Committee Effectiveness - Action Plan** (Pages 29 - 52)

The purpose of this report is to provide details of the action plan which has been prepared following the review of the committee's own effectiveness.

**8. Restricted Customer Contact Arrangements** (Pages 53 - 60)

This report seeks Members' views on formalising arrangements for restricting certain customer contacts. The proposed arrangements specify when it might be appropriate to restrict customer contact and set out what steps might be taken.

**9. Constitutional Changes relating to Public Health** (Pages 61 - 70)

This report recommends certain constitutional changes arising from the council assuming public health responsibilities from 1 April.

**10. Key Corporate Risk Monitor 4** (Pages 71 - 102)

This report provides an update on the council's key corporate risks and highlights emerging risk issues with a view to Members considering any further information they would wish to receive on these matters.

## **11. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.